## Great Wood Primary School



Vicarage Road, Upper Tean, Staffordshire, ST10 4LE. Tel: 01538 702355 option 4. E-mail: office@greatwood.staffs.sch.uk

Monday, 20 September 2021

Dear Parents/Carers,

## Meet The Teacher Parents Evening

As Covid restrictions have eased, we are excited to be able to offer you a face to face Parents Evening again this year. This will be held on Wednesday 13<sup>th</sup> October where staff will be available in their classrooms:

Reception, Year 1 & 2 from 3.30pm – 6pm Years 3, 4, 5 & 6 from 3.45pm – 6pm

If you are unable to attend on this date, please contact the school office and we will arrange a mutually convenient, alternative date and time, wherever possible.

Bookings will be available via Arbor, our online Parent Portal from Monday 20<sup>th</sup> September. Here you will be able to choose the most convenient available slot. Each appointment will be 5 minutes. Please consider their schedule and be aware they might ask you to arrange an extra meeting (at a later date), if you feel you need more time for discussions.

Yours sincerely,

Mr Adamson, School Leader





